

## Re-Opening Home School Agreement, June 2020

This Registration Form must be completed for all children before they can be admitted to school, as it contains important information on what your child's school day will look like, as well as outlining new procedures which parents and carers need to agree to.

### Preparation for Re-Opening

The school has made detailed preparations for re-opening, including a full risk assessment which has been widely consulted on with staff and shared with the Local Authority.

All efforts are being made to ensure that risk is minimised and managed effectively at school.

**We are making great efforts to staff the groups of children to support social distancing. We need to state that if a group becomes understaffed due to staff illness, we regret that the group will not be able to attend school. We are not using supply staff during this time. It may also be necessary to cap numbers if we cannot support children according to the new guidance.**

### Pupil Groupings

- Each year group will be split into groups of maximum 15 children, (or 16 in Early Years).
- Your child will remain in their allocated group for the foreseeable future, and as far as possible, will be taught and cared for by the same core staff in that group. They may not be in the same group as their friends although we have tried to accommodate that.
- Different groups will not be allowed to mix, either for learning, play or break and lunchtimes. Contact with adults outside of their group will be minimised.

### Protocol for dropping off and collecting your child

- Parents and carers are reminded of the travel advice which is to walk or travel by bike wherever possible. Please see the government advice [here](#).
- Each group will have a designated drop-off / pick-up point. It is very important that you bring your child to school **on time**, as late arrivals will cause an additional staffing and health & safety issue.
- Social distancing procedures will be in place at drop-off points. Parents and carers will be asked to queue outside the school gates and markings to assist will be provided. A member of staff in the playground will welcome your child in. Parents and carers will be asked to leave promptly and won't be allowed to come onto the school premises.
- Only one parent or carer may drop off or collect each child.
- Parents and carers are respectfully asked not to gather at the gates.
- If your child has difficulty in separating and finds this drop-off procedure difficult, we will ask you to wait until other children have been admitted so staff have more time to help you.
- Please do not bring any unnecessary objects into school, such as toys. We are not currently expecting children to bring in bookbags, PE bags or books.

### 'No visitor' policy

In the interests of reducing risk, there will be no visitors onsite unless absolutely necessary and by appointment. All home-school communication will be completed by phone, email or remote video meeting where necessary. If parents have queries or concerns before or after they have dropped their child off, you can call or email the school office who will be able to help.

## **Handwashing**

There will be a timetabled handwashing routine for children throughout the day, including on arrival, after break times, before and after lunchtimes and at the end of the school day. Please help us by ensuring your child continues these routines at home.

## **Lunch**

School lunches are provided as normal. Children will be eating in their classrooms.

All children should bring a refillable water bottle to school every day. This will need to be labelled and remain in school for the week.

## **Uniform**

Children should come to school in school uniform, however we recognise that children may have grown out of their uniform. As a result, we will not be strictly enforcing the uniform policy. We ask that where possible, children are wearing clean clothes each day, to reduce any risk of infection spread. Please aim for shoes without laces worn where possible, especially for young children who may not be able to tie their own laces.

## **Movement around the school**

This will be carefully managed. Use of toilets, halls and playgrounds will be timetabled to avoid clashes.

## **Hygiene Measures**

There will be regular cleaning of all areas throughout the day.

## **Learning**

During the first few days back, we will prioritise getting children used to new ways of learning and the new routines in place. This is also an important time for children to reintegrate socially and lots of support will be provided. Opportunities for children to be physically active will be included as part of their daily routine. Following on from this the focus will be on identifying gaps in children's learning in key areas of the curriculum.

## **Attendance**

- If you had planned to send your child to school but change your mind, please let us know, so we do not need to contact you.
- We would strongly discourage parents from collecting their children early from school, or dropping them off later than the start of the day, to ensure there is minimal contact between a wider range of adults. If you need to do this please email the school office at least 24 hours in advance.

## **Potential covid-19 symptoms**

- Please read the guidance [here](#) regarding covid-19 symptoms.
- If your child has symptoms which may indicate coronavirus, they must self-isolate for 7 days, or longer if they still have symptoms.
- If anyone else in your household has symptoms which may indicate coronavirus, everyone in the household must self-isolate for 14 days from the onset of symptoms.
- If a child comes to school and a member of staff observes potential symptoms, parents will be contacted immediately. **It is very important that parents are contactable in an emergency.**
- Children with potential symptoms will be isolated in the school until they can be collected.
- Children sent home with symptoms should have access to a test. Where a child tests positive, the rest of their group will be sent home and must isolate for 14 days. Where they test negative, they may come back to school immediately. If they are not tested, they may come back to school after 7 days if symptoms have gone away.

## **Parent/Carer Statement**

**You must reply to the Parentmail form that follows to agree to the statements in this form before your child starts school.**

**I understand and accept the new procedures as described in this letter, including:**

- Arriving at school on time for my child's arrival time
- Picking up my child promptly according their pick up time
- Following social distancing procedures at drop off and pick up times, including leaving the premises promptly
- Contacting the school via phone or email before or after school if there is anything that needs communicating to teachers

**I understand that the school and parents/carers need to undertake as stringent practice as possible to reduce the risks of transmission of the virus (and other illnesses).**

**I understand that the adults working in the school will try to maintain common sense in terms of social distancing whilst working with the children; however, they are caring for the children and therefore it will not always be possible to remain 2 metres apart from children.**

**I understand that whilst the school will endeavour to regularly clean the areas used, will engage in frequent hand washing, will ask staff to abide by rules for clothing/showering etc, we are unable to guarantee a virus-free school. I will shower/bath my child, including their hair, when they get home (to reduce the risk of transmission).**

**My child will not bring any items to the school from home with them except necessary medication (handed to member of staff on arrival). This restriction includes toys, electronic equipment, cuddly toys, etc.**

**I will not bring my child to the school if they have any symptoms of coronavirus or if anyone in the household has symptoms. I will isolate my child and the whole household for the specified periods if this is the case and will inform the school immediately by email [admin@jubilee.hackney.sch.uk](mailto:admin@jubilee.hackney.sch.uk)**

**I will inform the member of staff on arrival if I have given my child any medication e.g. Calpol, before they come to the school.**

**I understand that if my child becomes unwell during their time in the school, they will be immediately placed in isolation (in accordance with government guidance) and I will be contacted and asked to collect them. If I can't be reached, the other contacts given will be called. I understand that the school staff will not have to prove or justify their decision about a child's illness. If they think a child is unwell they will need to act on this, and my child will need to be collected as soon as possible.**

**I understand that if my child falls dangerously ill the staff will contact medical services as well as contacting me.**