

What is an AUP?

We ask all children, young people and adults involved in the life of Jubilee to sign an Acceptable Use* Policy (AUP), which is a document that outlines how we expect them to behave when they are online, and/or using school networks, connections, internet connectivity and devices, cloud platforms and social media (both when on school site and outside of school).

Why do we need an AUP?

These rules have been written to help keep everyone safe and happy when they are online or using technology. Sometimes things go wrong and people can get upset, but these rules should help us avoid it when possible, and be fair to everybody.

We tell your children that they should not behave any differently when they are out of school or using their own home network. What we tell pupils about behaviour and respect applies to all members of the school community:

“Treat yourself and others with respect at all times; treat people in the same way when you are online or on a device as you would face to face.”

Where can I find out more?

You can read Jubilee’s full Online Safety Policy on the [school website](#) for more detail on our approach to online safety and links to other relevant policies (e.g. Safeguarding Policy, Behaviour Policy, etc). If you have any questions about this AUP or our approach to online safety, please speak to William Winters, Computing Coordinator, or Steven Hodson, Safeguarding Lead.

What am I agreeing to?

1. I understand that Jubilee uses technology when it is appropriate to support teaching & learning and the smooth running of the school, and to help prepare the children and young people in our care for their future lives.
2. I understand that the school takes every reasonable precaution to keep pupils safe and to prevent pupils from accessing inappropriate materials, including behaviour policies and agreements, physical and technical monitoring, education and support and web filtering. However, the school cannot be held responsible for the nature and content of materials accessed through the internet and mobile technologies, which can sometimes be upsetting.
3. I understand that use of school-owned devices, networks and cloud platforms out of school may be subject to filtering and monitoring. These should be used in the same manner as when in school.
4. I will promote positive online safety and model safe, responsible and positive behaviours in my own use of technology, including on social media: not sharing other's images or details without permission and refraining from posting negative, threatening or violent comments about others, including the school staff, volunteers, governors, contractors, pupils or other parents/carers.
5. The impact of social media use is often felt strongly in schools, which is why we expect certain behaviours from pupils when using social media. I will support the school's social media policy and not encourage my child to join any platform where they are below the minimum age.
6. I understand that for my child to grow up safe online, s/he will need positive input from school and home, so I will talk to my child about online safety. Understanding human behaviour is more helpful than knowing how a particular app, site or game works.
7. I understand that whilst home networks are much less secure than school ones, I can apply child safety settings to my home internet. Internet Matters provides guides to help parents do this easily for all the main internet service providers in the UK.
8. I understand that it can be hard to stop using technology sometimes, and I will talk about this to my children, and refer to the principles of the Digital 5 A Day: childrenscommissioner.gov.uk/our-work/digital/5-a-day/

We are happy to offer the loan of the Institute of Education's tablet. The tablet is the property of the Institute of Education. The tablet is for use at home but you are advised to contact your home insurance providers and log it with them. The value of a replacement iPad 4 is about £365.

Please keep everything stored together when not in use. It is very important that you do not leave your iPad unattended, especially if in public areas outside of the school.

Please sign the loan agreement form below and return to Emilio Fuentes or Kerry Joseph.

Tablet

ID: _____

LOAN AGREEMENT FOR a Institute of Education tablet.:

I _____ wish to accept the loan of a tablet which is the property of Jubilee Primary School. I understand that the use of Jubilee School property is loaned under the following terms and conditions:

The user agrees to:

- Insure the item under their Home Contents Insurance Policy
- Keep the tablet safe both within and outside the school
- Not 'Sub-loan' the iPad to a third party
- Inform the school immediately if the tablet is damaged or lost

I have read, understood and agree to the acceptable use policy and loan agreement terms.

Signature: _____

Name of parent / carer: _____

Parent / carer of: _____

Date: _____